



Alexander Hosea Primary School

'Roots to grow, wings to fly'

Privacy Notice (for Visitors) - 2026

Equalities Impact Assessment (EIA)

This policy has been screened to ensure that we give 'due consideration' to equality of opportunity and has been agreed and formally approved by the appropriate reviewing and ratification Committee.

Author	OneWest	Date reviewed	05.02.2026
Position	DPO	Date ratified	05.02.2026
Document status	Ratified	Next review date	
EIA approved by	FGB	Reviewing committee	P&F

EIA = due consideration of potential adverse impacts on the following groups: age; disability; gender and gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; gender identity; sexual orientation.

Privacy Notice (for Visitors)

As a visitor, we capture your personal data for the following purposes:

- Locating you and accounting for you in an emergency
- Safeguarding yourself and others
- If there is a problem with your vehicle (car registration)
- Time and contract management

We process the above on the basis of:

- Maintaining yours and others vital interests (emergency management)
- Compliance with safeguarding laws (Keeping Children Safe in Education – KCSIE)
- Yours and our legitimate interests (any problems with your vehicle)
- It being necessary for the performance of employment or commercial contracts (time/contract management).

We retain visitor data for 6 months, which is aligned to the purposes above.

If you have any further queries or wish to discuss how we process your personal information in more detail, then please speak to the School Office or our Data Protection Lead; Mrs Price, School Business Manager or OneWest our Data Protection Officer.