



Alexander Hosea Primary School

Parent Council Meeting 1st February 2018

Class	Parent representative
R – Topaz	Mrs Hathaway (James) Mrs Heffernan (Alfie)
Y1 - Emerald	Mrs Mason (Tessa) Mrs Leighton (Anabel)
Y2 – Jet	Mrs Norton (Charlotte)
Y3 – Crystal	Mrs Hathaway (Ben)
Y4 – Diamond	Mrs Carter (Ava)
Y5 - Pearl	Ms Days (Freya)
Y6 - Amethyst	Mrs Woodward (Douglas) Mrs Howes (Fred)

Agenda

	Notes (PC = Parent Council)	Actions
1. Follow up from last meeting (23 rd Nov 2017)	<ul style="list-style-type: none"> • Transition discussion last time fed into new arrangements for the end of the day, with all children coming out into the same playground at the end of the day. Verbal feedback has been positive. Parent Council agreed. • Mrs Ashdown attended the Christmas show. Due to unforeseen circumstances, Mrs Ashdown started earlier than planned. Is there still the wish for a meet the teacher opportunity or wait to parents' evening in a few week's time? Parent Council rep for Jet Class felt that as the circumstances were different, a meet the teacher would not be needed. Jet parents are keen to do something for Miss Pursey. Mrs Williams said that we can make sure that she receives anything from parents. Parents have been wishing her well. • Online club system – Mrs Williams has contacted another school, who use an online system to find out more. • Homework – alternate terms homework shares seem popular with parents (following on from Crystal Class comments from last meeting). Parent Council agreed with this as was quite a demand on people's time having it every term. Alternating terms with end of project outcomes is popular (so term 1, 3 and 5 is homework share and Terms 2, 4,6 are end of project outcomes). Parent Council felt this was a good model. 	<ul style="list-style-type: none"> • DW to follow up with SLT on homework action from last meeting. • Follow up on online club booking system at next meeting.
2. Club arrangements	<ul style="list-style-type: none"> • Reviewed the draft of the club guidance for parents (updated to clarify roles and responsibilities and to take account of the changes to data protection regulations – coming into force in May). Parent Council suggested that when we let parents know in the newsletter on 9th Feb, we explain about the changes due to data protection regulations coming into place in May 2018. • Parent council felt that a box in the school office for medication for club providers was a good idea. • As some parents might need to get extra medication to leave for clubs (and might be able to get in half term), Parent Council 	<ul style="list-style-type: none"> • Mrs Williams passed on Parent Council comments to FGB on 1st Feb. • Guidelines to parents to be emailed out on the same day as

	<p>suggested that we flag up this part of the document in particular in the newsletter.</p> <ul style="list-style-type: none"> • There is also club guidance for external providers and staff who run clubs to make sure that everyone knows their responsibilities. This guidance is much more detailed than other schools use and reflects our commitment to safeguarding. Mrs Williams offered Parent Council the opportunity to see this document if they wanted to. 	<p>the next newsletter.</p> <ul style="list-style-type: none"> • Mrs Williams to add information about the guidelines in the next newsletter and flag up the medicine arrangements.
3. Catering Working Party	<ul style="list-style-type: none"> • Mrs Leighton (Parent Council) attended a meeting with Mrs Williams and Bev Crossland (Catering Area Manager) to discuss the content for the FAQ. • Meeting of Catering Working Party in Jan 2018 to finalise the FAQ for parents. This was then sent out to parents via email. Parent Council suggested that some quantifying of % might be helpful in places (eg % of organic food). • Final meeting in May then the working party will close. • Catering Working Party to be in place until May to respond to the questions raised at the last Parent Council meeting. • Parent Council asked whether there might be an opportunity to have parent lunches to try the school meals on offer. Mrs Williams said that there is a plan for Reception and Year 3 children to invite one adult to have a school meal with them. Parent Council reflected that parent lunches had be very crowded in the past and not all visitors had taken a lunch. • One member of Parent Council would like to follow up with Debbie Thornbury about catering for a dietary need. 	<ul style="list-style-type: none"> • Mrs Williams to feedback to Parent Council after next Catering Working Party meeting (May 2018). • Mrs Williams to finalise parent lunch dates and advertise in newsletter.
4. Communication Strategy	<ul style="list-style-type: none"> • Parent council felt that this strategy was clear and helpful. • Query about including 'class blogs' – Mrs Williams explained that this had been included as we thought we might go down this route, however when consulted with, parents said that they wanted the class newsletters to stay as they are and not have a blog. 	<ul style="list-style-type: none"> • Mrs Williams to feedback to Mrs Hall.
5. Year of Computing	<ul style="list-style-type: none"> • Some feedback from parents that they weren't sure what had been done so far. In response Miss Edgar (Computing Leader) added an item to the last newsletter. • Miss Edgar is keen to set up a Computing Working Party to commence next term and meet termly throughout the rest of the year. Would anyone from Parent Council be interested? No members of the Parent Council would like to take part at this time. • Also due to launch a new coding club. Would anyone be interested in getting involved to support Miss Edgar? No members of Parent Council would like to take part at this time. 	<ul style="list-style-type: none"> • Working party and coding club volunteers will be advertised by Miss Edgar in next week's newsletter.
6. AOB	<ul style="list-style-type: none"> • Online safety meeting for parents on 6th Feb at 2:30pm – highly recommended. Mrs Williams asked whether Parent Council reps could advertise on class Facebook pages. • Sickness comments/queries raised by parents on Facebook pages were addressed in the newsletter. This bug seems to have almost passed. No new cases by last Friday. 	<p>Photo of group for website – needed at next meeting.</p>

Date of next meeting: 22nd March 2:45-3:30pm