



PARENT COUNCIL – TERMS OF REFERENCE

Alexander Hosea Primary School 2025-26

Review Date: 30th September 2025

(Although this forum is referred to as the 'Parent' Council, it also includes Carers of a pupil at Alexander Hosea Primary School)

Rationale

It is agreed that parental engagement and home / school partnerships are a positive aspect of effective schools. A Parent Council has a function to perform in supporting this.

Aims

- To provide a relatively informal forum for parents to express their views about the running of the school.
- To engage parents who may not have the confidence or a desire to be a parent governor.
- To consult parents on specific issues (e.g. school meals).
- To be involved in school decisions on issues related to the general day to day organisation of the school, such as uniform and discipline, as opposed to strategic school development, which is the responsibility of the Governors.
- To enhance communication by providing a two-way link between parents and the school.
- To celebrate the successes of the school.
- To discuss issues raised by the parent community.

Guidelines

- Ideally, the Parent Council will comprise at least one parent per class / year group.
- Parent Council representatives gather the views of parents in the class.
- The Parent Council will meet informally on a regular basis (4-5 times a year).
- The Parent Council will have the opportunity to meet with the Pupil Council as and when appropriate.
- The meetings will be chaired by the Headteacher.
- Minutes will be taken at the meeting and will be posted on the school website.
- Parent Council Representatives feedback to parents in the class they are representing.

Conclusion

These terms of reference will be reviewed regularly at the first meeting of the academic year.