



Alexander Hosea Primary School

'Roots to grow, wings to fly'

Honeyborne Way, Wickwar, South Gloucestershire, GL12 8PF

Tel: 01454 294239 Fax: 01454 294638

Email: AlexanderHoseaPrimary@sgmail.org.uk

www.alexanderhoseaprimary.co.uk

Headteacher: Mrs D Williams



29th November 2017

Arrangements for 'The Wizard of Oz' on 6th December 2017

Dear Parents/Carers,

We are all looking forward to the theatre visit next week and we are putting the finishing touches to the planning.

What should children bring to school on 6th December?

- No book bag or ruck sacks.
- A coat.
- Water bottle and a snack (for the interval).
- Lunch box (if having packed lunch).

Lunch Arrangements

The children will all be taking an early lunch (from 11:30am). They are welcome to have a school dinner or packed lunch as usual. There will be a special menu for the school dinner to link to 'The Wizard of Oz'. The coaches will be collecting the children from 12:45pm. The classes will be allocated to one of the 4 coaches, with the adults who will be supervising them (the normal school trip ratios of adults to children will be applied).

Arrangements for collecting children from school

We are hoping to arrive back at school from 5:45pm (however, please be prepared that it could well be later than this). Whilst we have indicated that we should be back by 5:45pm, this is dependent on how long it takes to board coaches and traffic from the venue. The youngest children will board the coaches first, so should be back first.

Please could we ask that **no parents park (or wait) on the roundabout** so that coaches can have easy access. We will cone off the front of the school and ask that all parents/carers come in through the external KS2 gate (near the orange salt bin) to wait for the children's return. You can wait on the path or grass area. It would be very helpful if the **parents/carers of the youngest children wait closest to the main school entrance** (as it is anticipated that these children will be back at school first).

When the coaches arrive, the children will alight near the infant gate (next to the staff car park) and they will be brought in to the school hall via the WOOSC doors. Children will not be allowed to leave the class line until they have assembled in the school hall. **When the teacher is ready, the class will be brought out through the main entrance to be handed over to parents/carers.** Once this class is clear, the next class will come through. Please note that this process may take some time, but we will do our best to see your child(ren) out as soon as we can.

All children (from R to Y6) will be matched to parents/carers and no children will be allowed to walk home from school after this event as it will be dark. Any child who is not collected, will be brought into school to await collection. WOOSC is not open on this date (as all the children and staff are with us!).

If you are arranging for another parent/carer to collect your child, please contact the school office on 5th December and we will inform the relevant teacher(s).

We hope that all the children will enjoy the theatre trip. Thank you for your co-operation with the collection arrangements.

Kind regards,

Mrs Deb Williams - Headteacher