



Alexander Hosea Primary School

'Roots to grow, wings to fly'

Honeyborne Way, Wickwar, South Gloucestershire, GL12 8PF

Tel: 01454 294239 or 01454 294638

Email: AlexanderHoseaPrimary@sgmail.org.uk

www.alexanderhoseaprimary.co.uk

Headteacher: Mrs D Williams



9 March 2022

Dear Parents/Carers

Parents' Evenings – Term 4/5

Parents' evenings will take place during the **weeks commencing 28th March, 4th April & 25th April** via video link.

We will be using the 'Teachers2parents' booking system that we've used previously and the Teachers2Parents video link for the parents' meeting appointments. Please find attached a "Parents' Evening Video "How-To" Guide for Parents" from Teachers2parents. Appointments will run for 10 minutes before the video link meeting will automatically end, which will help meetings to progress punctually.

An invitation for you to book your parents' evening appointment/s will be sent to you via email or text message (using the mobile number and email address you have supplied us with) during the week commencing **14th March**. Due to a limited number of spaces and time restrictions, parents can book one appointment per child so that every family has an opportunity to book a space. If any parent requires a separate appointment, please contact the class teacher directly who will be happy to arrange an alternative time. If you have another family member you wish to include on the same appointment and time from another location, for example a parent working away, please inform the office and we will make the necessary arrangements. Please follow these simple steps to book your slot:

1. Click the link that you receive through text and/or email to take you to the confirmation page. You will need internet access to do this.
2. Enter your child's first name to continue. If you have more than one child, any of their first names will work. **Please note that on this occasion each class is a separate event and therefore you will receive a separate text/email invitation to book a slot for each class you have children in.**
3. Next you will be taken to the booking page. This will show your children alongside all of the teachers that you can book in with.
4. Click 'Please Choose' to be shown a list of available times that you can click to book.
5. Please click 'Book this Slot' to complete your booking. When the button has turned green you know your booking has been made.
6. At any time before the parents' evening, you can click the link on your phone or email again to check your booking time or even un-book by clicking the green booked button.

When bookings open, we advise booking your parents' evening appointment(s) ASAP to ensure you get the best time for you. If you experience any problems making your booking/s please contact the school office or alternatively refer to the short "User Manuals for Parents" on the school website.

<https://www.alexanderhoseaprimary.co.uk/page/?title=Parents&pid=8>)

Dates for each class are listed below so that you have advance warning of the appointment blocks that will be available on the 'Teachers2parents' booking system.

Class	Date	Time
Topaz	29 th March 31 st March 5 th April	4.00 pm – 5.20 pm 4.00 pm – 6.30 pm (Break 5 pm -5.30 pm) 1.00 pm – 2.00 pm & 4.00 pm – 5.00 pm
Emerald	4 th April 6 th April	4.00 pm – 6.00 pm (Break 5 pm -5.10 pm) 4.00 pm – 5.40 pm
Jet	31 st March 6 th April 7 th April	3.40 pm – 5.00 pm (Break 4.20 pm – 4.30 pm) 1.00 pm – 2.20 pm (Break 1.40 pm – 1.50 pm) 3.40 pm – 5.00 pm (Break 4.20 – 4.30 pm)
Ruby	4 th April 5 th April	4.00 pm – 5.50 pm (Break 4.50 pm – 5.00 pm) 4.00 pm – 5.40 pm (Break 4.50 pm – 5.00 pm)
Crystal	4 th April 5 th April 6 th April	4.00 pm – 5.50 pm 4.00 pm – 5.40 pm 4.00 pm – 5.40 pm
Diamond	29 th March 30 th March	3.50 pm – 6.30 pm (Break 5.10 pm – 5.20 pm) 3.50 pm – 6.30 pm (Break 5.10 pm – 5.20 pm)
Pearl	29 th March 31 st March 26 th April	2.45 pm – 4.35 pm 4.00 pm – 5.40 pm 3.45 pm – 5.35 pm
Amethyst	28 th March 4 th April 5 th April	1.10 pm – 3.00 pm (Break 2 pm – 2.10 pm) 1.10 pm – 3.00 pm (Break 2 pm – 2.10 pm) 3.15 pm – 5.05 pm (Break 4.05 pm – 4.15 pm)

I do hope you will all take this opportunity to find out about your child's learning and progress.

Yours sincerely

Debbie Williams
Headteacher