



# Alexander Hosea Primary School

*'Roots to grow, wings to fly'*

## **Alexander Hosea Primary School – Severe Weather Plan**

The school will make every effort to remain open, where circumstances permit and alternative lessons / remote learning will be provided in line with the numbers of staff and pupils able to attend.

Staff who are unable to reach school should telephone the school and report the reason for their non-attendance at the earliest opportunity.

**In the event of the Local Authority making a decision to close all schools** a text message will be sent to all staff and parents using [www.teachers2parents.co.uk](http://www.teachers2parents.co.uk). The Out of School Club, Pre-school and catering staff will also be informed of the closure by text message.

The Chair of Governors will be advised by the Headteacher of the closure.

Notification will also be put on the school web site and laminated signs appended to the school gate.

### **In the event of the Headteacher making a decision to close the school, the following actions will be taken:**

The decision will be made in consultation with the Chair of Governors where possible.

The Headteacher or deputy will update the opening status of the school online at <http://essential.southglos.gov.uk/schoolstatus/login.aspx> following the annual guidelines published by South Gloucestershire Council on Emergency Closures.

A text message will be sent to all staff and parents using [www.teachers2parents.co.uk](http://www.teachers2parents.co.uk). The Out of School Club, Pre-school and catering staff will also be informed of the closure by text message.

Notification will also be put on the school web site and laminated signs appended to the school gate.

The Chair of Governors will be advised by the Headteacher of the closure.

The situation will be monitored daily by liaising with staff living locally to the school, as to the safety of opening the school regarding safe access by road and on foot.

The caretaker will also be contacted to establish the safety of the site and requirements for gritting paths/playgrounds.

If it is possible for the caretaker to get to the school during the closures he will also be asked to check that heating and other utilities are in working order.

**In the event of the Local Authority or Headteacher making a decision to close the school during the school day:**

The Headteacher's decision will be made in consultation with the Chair of Governors where possible.

The Headteacher or deputy will update the opening status of the school online at <http://essential.southglos.gov.uk/schoolstatus/login.aspx> following the annual guidelines published by South Gloucestershire Council on Emergency Closures.

Parents will be notified to request that they collect their children as soon as possible.

Laminated signs will be appended to the school gate if feasible.

Staff who have a long /difficult journey home will be released as soon as possible.

**When a decision is made to re-open the school**

The Chair of Governors will be consulted.

In the case of snow / ice on the morning the school re-opens, the caretaker will grit pathways /playgrounds as necessary and remove the laminated signs from the school gate.

If it is not safe for the playground to be used pupils will be admitted through the main entrance and will go straight to their classrooms.