



Alexander Hosea Primary School

'Roots to grow, wings to fly'

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Headteacher: Mrs D Williams



Wednesday 26th August 2020

Dear Parents/Carers,

We hope you have all had a good summer break. We are really looking forward to welcoming ALL children back to school on Wednesday 2nd September. Attendance will be mandatory for all children and it is important for all children to return with their full cohort from day 1 (in line with the EYFS induction arrangements for new Reception children).

The staff have been busy planning inspiring projects and setting up classrooms. Whilst we will not be able to use our usual materials to immerse the classrooms, the rooms will still be child-centred and support high quality teaching and learning. We will be continuing to offer a full, broad and ambitious curriculum.

In the last newsletter on 16th July, there was important information for parents. Part of this was the staggered drop off and collection times. Schools have been advised to put these arrangements in place as a safety measure in all schools. Please see an extract from this newsletter as a reminder of timings below.

Drop off and collection times

Bubble	Classes	Drop off	Pick up	Where?
1	Topaz*	8:45am	3pm	Red gate
	Emerald – Y1	8:45am	3pm	Front door
2	Ruby – Y2	8:55am	3:10pm	Front door
	Jet – Y2	8:55am	3:10pm	Main playground gate
3	Crystal – Y3	9:05am	3:20pm	Main playground gate
	Diamond – Y4	9:05am	3:20pm	Front door
4	Pearl – Y5	9:15am	3:30pm	Main playground gate
	Amethyst – Y6	9:15am	3:30pm	Front door

It is really important that children are picked up and collected promptly. Please line up at your allocated space and the time given (not too early, as another group might be using the same gate/door). If you are late because of an emergency, let the office know you have arrived. You may have to wait a few minutes until a member of staff from the bubble can come up to the office.

If your child is going to be absent for the day, then please let us know (with a clear reason for absence for our records). We need to know urgently if you child (or a member of the household) has symptoms of coronavirus.

*Topaz timings when they start full time.

How will the school be organised to keep children and staff safe?

There will be a series of organisational measures to keep everyone safe and reduce the potential for transmission of Covid 19 (see previous newsletter):

- Children or staff with possible symptoms of Coronavirus must not come into school. Testing is available for all members of the school community and should be taken if a case is suspected. Parents will be informed straight away if there is a confirmed case and advice will be provided, following guidance from South West Public Health team.
- Adults dropping off and collecting children are expected to maintain social distancing and avoid congregating.

- Staff will do their very best to maintain social distancing from each other and the children.
- Children and staff are allocated to bubbles of 2 classes so that staff and children are exposed to a limited number of children and staff, to reduce transmission.
- Staggered start/end of the day, break time and lunchtime. Children will only be able to play with children in their bubble.
- Outdoor spaces will be used where possible and appropriate for lessons.
- Classrooms will be well ventilated with doors and windows open as much as possible.
- Regular handwashing will be encouraged throughout the day.
- Additional staff have been recruited to provide cleaning in the middle of the day and staff will ensure that the teaching spaces are clean and appropriate for safe use throughout the day.
- Weekly review of safety measures will take place and tweaks made where needed to ensure that facilities and processes are as safe as possible. Risk Assessment is in place to support this process.
- In KS2, desks are positioned facing forward and Infant spaces laid out to minimise face-to-face contact with others. Unnecessary furniture has been removed from classrooms.
- Class and communal spaces have minimal soft furnishings and all surfaces are able to be washed easily.
- An isolation room is allocated for use in case a child has possible symptoms. They will be able to wait here until collection by a parent.
- Stationery and necessary resources to support teaching and learning will be limited to individuals or small groups of children.

Staffing updates

As you may have heard on the news, schools have been allocated 'Catch-up Funding' to help the children to make accelerated progress in the coming year. We have used this funding to employ some additional staff for the coming year, as quality first classroom teacher is proven to be the very best way to help children learn effectively. With this in mind, we would like to introduce the following new staff:

Mrs Charlotte Townley (Teaching Assistant in Crystal Class).

Mrs Alison Mason (Teaching Assistant in Diamond Class as well as remaining on the lunchtime team).

Miss Rebecca Chalmers (Teacher in Diamond Class – covering Mrs Moncrieff's Deputy Headship time). Mrs Mac is working in a different bubble, so is unable to cover the class this year. Miss Chalmers is a PE specialist, so will bring this expertise to the class too.

We also have 2 new SEN Teaching Assistants to work with children with EHCPs:

Mrs Walker-Saunders (Crystal Class as well as remaining on the lunchtime team)

Mrs Michelle Rice (Jet Class)

We would also like to welcome 3 new lunchbreak supervisors to the school. We have appointed more lunchtime staff so that each class can have their own allocated staff members to avoid crossing of bubbles:

Mrs Natalie Kingdon, Mrs Carole Sellen, Mrs Pat Trull and Mrs Leighton

In other staffing news, we are delighted for Miss Tyler and her partner, who are expecting their first child in January 2021. Congratulations to them both. We are in the process of advertising for a maternity leave teacher and hope to appoint in Term 1.

Staff Allocation for September 2020

Headteacher – Mrs Deb Williams

Deputy Headteacher (KS2 Leader) – Mrs Angela Moncrieff

Assistant Headteacher (Infant Leader) – Mrs Sally Windmill

Designated Safeguarding Leads – Mrs Williams, Mrs Moncrieff and Mrs Windmill

SENDCo – Miss Kim Edgar

Bubble	Class	Teacher(s)	Teaching Assistants	SEN Teaching Assistants	Lunchtime staff
R and Year 1	Topaz	Mrs Windmill	Mrs Johns Mrs Barry	-	Mrs Werriett Mrs Spill
	Emerald	Miss Tyler	Mrs Barry	-	Mrs Kingdon
Year 2	Jet	Mrs Cleverley Mrs Rehman	Mrs Ward	Mrs Joyner Mrs Rice	Mrs Sellen Mrs Joyner Mrs Rice
	Ruby	Mrs Wigginton	Mrs Ward	-	Mrs Vincent
Year 3 & 4	Crystal	Miss Clark	Mrs Townley	Ms Clough Mrs Walker-Saunders	Mrs Butler Mrs Townley Ms Clough Mrs Walker-Saunders
	Diamond	Mrs Moncrieff Miss Chalmers	Mrs Mason	-	Mrs Mason Mrs Leighton
Year 5&6	Pearl	Miss Edgar	Mrs McAleese (HLTA)	-	Mrs Parmar Mrs Trull
	Amethyst	Mrs Brooks	Mrs Gee (HLTA)	Mrs Rees Mrs Sutherland	Mrs Page Mrs Jater Mrs Rees Mrs Sutherland

Where SMSAs work in WOOSC too, they have been allocated to the same bubble for both.

Office staff

Mrs Allison Hall (School Business Manager)

Mrs Lesley Packer (Mon, Tues and Weds – am) and Mrs Lisa McNeill (Weds pm, Thurs and Fri)

Mrs Lisa Barnes (General Assistant – part time)

What should children bring to school?

*****Please ensure that all items are clearly named*****

- Children must wear full school uniform, including plain black school shoes.
- Lunchbox (if not having school lunch – see menu on website)
- Water bottle – these can be refilled using the classroom taps, as the fountains will be out of action.
- KS2 children are strongly encouraged to bring their own pencil case (equipped with erasable handwriting pen, pencil, rubber and ruler if possible).
- Coat (for cold or rainy days).
- Book bag (to keep in their drawer).
- PE kit to be worn on PE days, including a school PE hoodie or school jumper. We do not have spare kit available.
- Fruit for snack – no toast or fruit will be provided at breaktime. Free fruit will be available to infants in afternoons along with milk for those under 5 years.

- Old t-shirt or shirt to wear for art activities.

Please do not bring:

- Rucksacks
- Toys or any other home items
- PE kits

There is a government page to provide practical information and guidance for parents to help to plan for your child's return to school [gov.uk/backtoschool](https://www.gov.uk/backtoschool) (updated 21st August) and a helpline for support if needed 0800 0468687.

Please note in the Autumn term there will be no access to the school building or office for parents without prior arrangement. Please contact us by phone **01454 294239** or email us on AlexanderHoseaPrimary@sgmail.org.uk if you have any queries.

We will be making the final arrangements for the children's return to school and all staff are fully committed to supporting the children during their return to school. All staff will be back on site for their usual hours and we are looking forward to seeing you all next week.

Best regards,

Mrs Deb Williams

Headteacher