

		<p>Agreed on Tahoma font for school use following dyslexia training</p> <p>All class displays, school documents and website consistently use Tahoma font.</p>			<p>Completed May 15</p> <p>Embedded July 16</p>
School policies have an agreed format.	Put in place and put into agreed format when reviewed.	<p>Policies have an agreed format which is used as policies are reviewed</p> <p>Agreed specific headings for use in teaching and learning policies as appropriate</p> <p>Review to incorporate new branding</p>		VQ/JC (All staff)	<p>By Feb 15 – on-going</p> <p>On-going from Sept 13</p> <p>Completed June 15</p> <p>On-going from Sept 16</p>
Clear labelling with upper and lower case lettering, sometimes handwritten.	Awareness raising / discussion at staff meeting	<p>Will re-visit with dyslexia training</p> <p>Re-visited – some handwritten labelling used – also children’s writing included as part of displays.</p>	None	All staff SLT	<p>Feb 2015</p> <p>On-going – need more handwritten labels</p> <p>Handwritten labels used but continue to monitor.</p>

	Monitoring	<p>Display being reviewed and improved – need to raise awareness again and agree next steps.</p> <p>Learning environment checks</p> <p>Continued to monitor as part of learning environment checks</p> <p>Add to non-negotiables depending on decision.</p>		All staff	<p>Dec 16</p> <p>Dec 16</p>
Contrast between lettering and background	As above	<p>Evidenced in learning environment checks.</p> <p>Now using more neutral background so lettering and displays stand out more. This is easier on the eyes.</p> <p>Further developments made across the</p>	<p>None</p> <p>Hessian and more neutral coloured backing paper</p>	All staff	<p>On-going</p> <p>Greater contrast achieved</p> <p>Completed Sept 16</p>

		school – hessian backing introduced in corridors with black borders and lettering which stand out.			
Information is low level Displays are mounted at appropriate child height	Lower display boards as each classroom / area is decorated / refurbished.	<p>Staff now more aware. Reminders provided. Being completed as areas refurbished.</p> <p>Y1 and Y2 classrooms had boards lowered as part of decoration programme. Also YR has lowered boards.</p> <p>Boards in corridors mounted on the walls at lower heights.</p> <p>Any new boards are low level.</p> <p>More boards mounted on walls which are low level.</p>	None, unless new boards are required	All staff	<p>From Jan.2014</p> <p>August 2015</p> <p>September 2016</p>
Delivery of information to disabled pupils	School to respond immediately to needs of	Visual timetables used. More		All staff	From Apr 14

improved	pupils requiring pictorial support materials	<p>embedded in some classes. Re-visited during AET Level 1 training (Sept 14)</p> <p>Symbols for use across the school agreed.</p> <p>All classes use a visual timetable using Widget symbols for consistency.</p> <p>Further AST training delivered in house by SW (Level 3 trained) – all staff including some SMSAs</p> <p>All Ts/TAs trained at Level 1 by external provider. Visual timetables are a non-negotiable</p>	£200	MAL (SENCO)	<p>Nov 14</p> <p>From Jan 15</p> <p>May 15</p> <p>Sept 15</p> <p>Jan 16</p>
Medium Term					
Written information and school policies are free of disability discrimination in terms of policies, phrases,	Use staff and governor expertise to systematically audit and disability proof all policies as part of the school's	Policies audited Equalities statement added to policies as part of reviews.	Time	All relevant staff and governors	From Sept 13 - July 2016

procedures and practices	rolling programme of policy review	On-going On-going			Updated Oct 16
Long Term					
Delivery of information to disabled pupils improved	School to produce large print transcriptions / materials as required for pupils	Not been required as yet. Coloured overlays / paper / exercise books used to support children with dyslexic tendencies. SATs copied on coloured paper.	£50 (if required)	All staff	By July 2016 or before if required On-going May 2015
Information available for parents/carers and pupils in a variety of formats	Maintain above practice and review on an annual basis	Not been required as yet. " Not yet been requested		HT / All staff	On-going from Sept 13
Any new signage includes upper and lower case lettering, a contrast between lettering and background, and where relevant, information is low level	Refer to Accessibility Plan when planning / purchasing new signage	No new signage purchased as yet. Parking notices outside school use lower and uppercase lettering – white on a blue background. All are eye level when in a car.	£500	SBM / HT / Governors	July 2016 April 15

		<p>Branding is based on school colours – white lettering on blue background.</p> <p>New school sign being ordered for outside school with upper and lower case lettering in school colours.</p> <p>Also low level disabled parking sign is being installed in disabled parking bay.</p>			<p>Sept 16</p> <p>Nov 16</p>
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